

# HERRINGSWELL PARISH COUNCIL



Parish Office: 10 Newport Avenue, Fordham, Ely, Cambridgeshire CB7 5NX  
Tel: 07977 355623  
Web: [www.herringswell.onesuffolk.net](http://www.herringswell.onesuffolk.net)  
Email: [herringswellpc@yahoo.co.uk](mailto:herringswellpc@yahoo.co.uk)

Minutes of Meeting held on Wednesday 11<sup>th</sup> January 2017 at  
Herringswell Village Hall 7.00 pm

Present: Liz Marchington (Chairman)  
Selina Boyce (Vice Chairman)  
Garry Brown  
Gloria Hicks  
Steve Griffiths  
In attendance: Su Field – Parish Clerk  
Members of the public: 0

1 **Welcome:** LM welcomed everyone.

2 **Apologies/Absent:** Cllr Millar, DCllr Lance Stanbury, DCllr Carol Lynch

3 **Minutes of Previous Meeting:** Approved and Signed

4 **Public Participation.** Allowed throughout the meeting.

5 **Matters Arising:**  
None.

6 **Planning Applications:**  
Documentation had now been received in relation to FHDC's Local Plan proposed submission consultation which will end on 21<sup>st</sup> February.

It was agreed that the Chair would draft a response from the Parish Council and email everyone for their comments/agreement. This would then be submitted to FHDC prior to the deadline of 21<sup>st</sup> February 2017.

7 **District/County Report.**

Cllr Robin Millar would be sending his report via email which the Clerk will distribute upon receipt.

8 **Meetings:**

a) GH and the Clerk had attended the RIS2:A11 Mildenhall meeting which took place on 6<sup>th</sup> December 2016 at FHDC. The minutes of this meeting are awaited and will be circulated when available. The next meeting of the group will take place in mid April.

b) The Town and Parish Forum is taking place on 1<sup>st</sup> February 2017, details of which have been circulated by the Clerk. LM hoped to be able to attend.

9 **Correspondence:** Circulated via email.

10 **Payments:**

Payments made out of meeting were as follows:

Mrs E Marchington	Poppy Wreath reimbursement	£20.00
Village Hall (Nov)	Hall Hire	£30.00
Mrs S Field	Wages & Expenses (3 months)	£160.80
HMRC	PAYE on Clerks Wages	£30.00
Village Hall (Jan)	Hall Hire	£30.00

Bank Balances at 11<sup>th</sup> January 2017 : £4,170.58. The Chairman was provided with a copy of the cashbook and bank reconciliation which was duly signed.

Deferred from the meeting on 30<sup>th</sup> November 2016, the Clerk provided those present with a budget sheet showing predicted expenditure for the forthcoming financial year (2017-2018).

It was AGREED that the Clerk submit the precept request to FHDC in the sum of £4,600 for the financial year 2017-2018). The form was duly signed by the Chairman and the Clerk.

11 **Any other Business:**

Cllr Robin Millar had informed a previous meeting of the possibility of using some of his locality budget to pay the Parish Council's website hosting charge (£60 per annum). The Clerk agreed to follow this up with his PA.

12 **Date of next meeting:** Wednesday 22<sup>nd</sup> February 2017.

There being no further business the meeting closed at 7.50 pm

Signed : .....  
Herringswell Parish Council