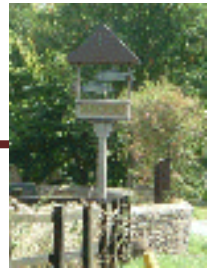


HERRINGSWELL PARISH COUNCIL

Parish Office: 10 Newport Avenue, Fordham, Ely, Cambridgeshire CB7 5NX
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Minutes of Meeting held on 5th September 2018 at 7.00pm
At Herringswell Village Hall

Present: Liz Marchington (Chairman)
Selina Boyce (Vice Chairman)
Garry Brown
Gloria Hicks
Stephen Griffiths

Members of the public: 0

1 **Welcome and apologies for absence:**
DCllrs C Lynch and L Stansbury

2 **Declarations of interest:**
Cllrs Marchington and Hicks - Village Hall

3 **Minutes of Meetings on 17th May and 25th July 2018:**
Duly signed by the Chairman as a true record.

4 **External Forum:**
a. **County Councillor**
No report received.
b. **District Councillor**
No report received.

5 **Report on Matters Arising:**
Nothing arising at this meeting.

6 **Reports**
a. **External Meetings Councillors with to report**
None.

7 **Village Hall**
Sewing class going well. The Hall has been hired for a wedding reception this coming weekend.

8 **Planning Issues**
LM - consideration of Alan Nunn's role in respect of the general upkeep of the village (ie village hall grounds maintenance, painting of benches, pruning of rose bushes etc) - general maintenance. GB agreed that he would approach Mr Nunn to ascertain his views and a decision to be taken at the next meeting.

9 **Correspondence Received**
Circulated via email.

10 **Financial Matters**

- a. **Current Bank Balances, Cash Book and Bank Reconciliation**
Bank balances (online) as at 5th September 2018 - £7,091.18. The Chairman signed a copy of the bank reconciliation.

- b. **Insurance Renewal - To discuss long term arrangement**
An invitation had been received from Community Action Suffolk in respect of the Parish Council insurance. The current 5 year Long Term Undertaking had now expired and the Parish Council were invited to take up an offer of a new Long Term Undertaking for either 3 years (premium of £219.06 per annum) or 5 years (premium of £207.53 per annum). Following discussion the Parish Council RESOLVED to accept a 5 year Long Term Undertaking. The Clerk was instructed to inform Community Action Suffolk of their decision and pay the current year's premium of £207.53.

11 **Councillors' Forum**

The Clerk informed the meeting that she, due to personal circumstances, would be tendering 1 months' notice from her post. The Clerk stated that she was aware of a qualified Clerk who may be interested in taking over the position and would discuss with the Chairman.

12 **Agenda Items for 17th October 2018.**

Move by a week - 24th October 2018.
No items identified.

There being no further business the meeting closed at 7.40 pm

Signed :
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Herringswell Parish Council