

HERRINGSWELL Parish Council

Minutes of the Meeting of Herringswell Parish Council
Held at the Village Hall on Monday 5th September 2022 at 7:30pm

Councillors present: Cllr. L. Marchington, Cllr. G. Hicks, Cllr. G. Brown, Cllr. S. Griffiths & Cllr. S. Boyce (Arr. 8pm).

Present: Clerk – Vicky Bright. Cllr. D. Dicker (Arr. 7:45pm)

No Members of the Public were in attendance.

Meeting opened at 7:30pm

22/09/1

Chair's Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)):

The Chair welcomed all to the meeting.

Apologies: None.

22/09/2

i)

Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:

Cllr. L. Marchington & Cllr. G. Hicks declared an interest in Item 7 (ii).

22/09/3

Minutes of the Parish Council Meeting held on 11th July 2022 - LGA 1972, Schedule 12, para 41(2):

Resolved 22/09/3.01

The minutes of the Parish Council meeting held on 11th July 2022 were adopted as a true statement and signed by the Chair (LM).

22/09/4

To Receive County, District and Community reports:

WSC – Cllr. Dawn Dicker;

No report.

SCC – Cllr. Andy Drummond;

Sent apologies, not present at the meeting.

22/09/5

Planning Applications:

None.

22/09/6

i)

Highways/Footpaths & Trees:

Updates on Reports to Highways online;

- *Potholes in the passing places by Ridgeon's* – Works have been ordered for any areas that meet intervention criteria!
- *The road edging eroding on Herringswell Road past The Manor and up to Cherry Hill* - Works have been ordered for any areas that meet intervention criteria!
- *The large pothole in the middle of Herringswell Rd, near The Manor* – Repairs have been carried out!
- *Missing directional sign – Tuddenham Road junction* – The sign has been ordered, but it is low priority to be installed.

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ii) **Highways Investment Fund Update – Crossroads/Warren Road**
The crossroads/Warren Road site has been put forward and this has been endorsed by Cllr. Drummond. Awaiting update on whether the site has been successful and whether works will go ahead. Clerk to follow up with Cllr. Drummond and the HIF Team.

iii) **A11 Red Lodge to Fiveways Safety Improvements**
The Clerk presented details of the proposal to close gaps in the A11 central reservation between Red Lodge and Fiveways roundabout, Barton Mills. The proposal is to close three gaps within the central reservation. From north to south, these are located at, Newmarket Road North, Herringswell Road and Golf Links Road (Newmarket Road South). It is also proposed to extend the barrier in the central reservation at Park Farm Drive.

Resolved 22/09/6.01

It was discussed and agreed that the Clerk would write in response to the consultation to reiterate concerns from Cllr. Drummond regarding the closure of the Barton Mills gap, and how traffic would then be forced to use 3 other routes; 1. join the A11 west bound and exit Red Lodge and double back, 2. cut through to Herringswell (Kennett Road being single file with passing places), then right into Warren Road and join A11 at Red Lodge 3. Cavenham to 5-ways and how it may require road/junction/signage improvements to assist those areas. We would stress that the road from Fen Farm pass Ford's & Lyle's be dissuaded for use as an alternative road and that signage be installed advising not to use Herringswell, 'No Through Road; etc.

22/09/7

Parish Matters:

i) **Update on Defibrillator and Community Awareness Session 10th September 2022**
A Public Awareness Session is to be held on Saturday 10th September 2022 at 11am, Coffee & Tea and biscuits will be available, and all are welcome. Vicky & Cllr. Boyce is to set up and stay.

ii) **Update on Village Hall Management and Trusteeship**
Resolved 22/09/7.01
It was agreed to transfer the Trusteeship of the Village Hall Charity to the Parish Council as a Governing Body. Cllr. Hicks and Cllr. Marchington is to inform the other current two Trustee's (Lee Brown and Dave Gibbs) and get their written agreement.

The Clerk is currently working on Marketing of the hall, the website and is looking at cheap options to get Wi-Fi installed at the hall.

The Clerks hours for the admin are to be approved at each Parish Council meeting for payment.

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- iii) **Rose Trees Replacement Quote**
The Clerk presented a quote from Alan Nunn for replacement of the 4 dead trees and the one that went missing a while ago. She also presented a quote for stakes and posts and compost, to plant 3 older trees donated FOC at the Village Garden. Unfortunately, the quote did not include a cost for Labour, so the Clerk is to go back to Mr Nunn and ask him to give an exact costing, including labour for the works and this will be added to the next agenda for consideration.
- The Clerk also presented a quote from Alan Nunn to plant 75kg of Daffodil bulbs in the village; between the Village Sign and the Church gates, and extend the area near the roses at Church Farm and near the roses and village garden seat at the other end of the village, however, again there is no cost for Labour. The Clerk is to get a detailed quote, including labour costs and email Cllr's for agreement between meetings, to allow planting if the bulbs before winter. Cllr. Dawn Dicker is to check and see if she can offer a Locality Grant for the Daffodil bulbs and planting.
- 22/09/8
i) **Correspondence:**
Suffolk Police & Crime Commissioner, Tim Passmore, A Chief Officer and the Local Policing Team Public Meetings 2022 – NO NEED TO BOOK, JUST TURN UP! Meetings start at 6.30pm, the online meeting starts at 6pm. For more details go to www.suffolk-pcc.gov.uk Tuesday 18th October 2022 at Mildenhall HUB, Sheldrick Way, Mildenhall IP28 7JX or online Monday 3rd October 2022 via Microsoft Teams. Go to www.suffolk-pcc.gov.uk to register.
- 22/09/9
i) **Finance & Policies:**
Parish Council Bank Reconciliation from list of payments/receipts
The Payments and receipts were scrutinised and approved. The account balance was confirmed as £12,216.87 as of 5th September 2022.
Resolved 22/10/9.01.
That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chair of the meeting (LM).
- ii) **Payment Schedule for signing and approval for payment of outstanding invoices**
None.
- iii) **Option to opt out of the SAAA central external auditor appointment arrangements 2022-2027**
Resolved 22/09/9.02
It was formally agreed NOT to opt out of the SAAA central external auditor appointment scheme for 2022-2027.
- iv) **PC Insurance Renewal**
Resolved 22/09/9.03

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It was agreed to adopt and approve the Insurance Schedule and Premium for the Parish Council annual insurance provision for 2022-23 at a cost of £339.98, through CAS Ltd, with Ansvar.

22/09/10

Councillor's Reports & Items for next Agenda

It was agreed to monitor the flooding at Church Farm, The Street.

It was agreed to report the Fly-tipping (garden waste) at the farm entrance and on the Byway, off Herringswell Rd, Kentford (household waste).

Next Meeting to be held on Monday 7th November 2022 at 7:30pm in the Davies Memorial Village Hall.

Meetings thereafter to be held on the 1st Monday every other month at 7:30pm;
(January, March, May, July, September, November)

Meeting closed at 8:42pm

Signed: *L. Marchington*
Chair, Herringswell PC

Date: 7th November 2022