**HERRINGSWELL PARISH COUNCIL**

Mobile 07753-241001 email:clerk@herringswellpc.co.uk

Minutes of the Ordinary Meeting held on

**Tuesday 26TH November 2019 at 7.00pm at the Village Hall**

**Members of the public are welcome to attend and speak on any item on the agenda for the first 10 minutes of the meeting. They are then welcome to remain and observe the rest of the meeting.**

 **Present: Cllr Liz Marchington (Chair), Cllr Gloria Hick, Cllr Selina Boyce (Vice Chair),**

 **Cllr Stephen Griffiths**

 **In attendance: S.Dwan (Clerk)**

261119/01 Chairman’s welcome and to accept councillors’ apologies for absence: Cllr Dawn Dicker

 (DC), Cllr Mick Bradshaw (DC)

261119/02 To receive any declarations of interest for any personal interest in any items on the Agenda:

 Cllr LM (Chair) and Cllr GH declare an interest in the Village Hall

261119/03 Minutes of the ordinary meeting held on 15th October 2019 be signed as a true record

261119/04 EXTERNAL FORUM

None

261119/05 To report on matters arising from the last meeting:

Level of Precept. A report on costings for repairs to the Village Hall was discussed. It was agreed by Cllr SB (Vice Chair) and Cllr SG that the Precept should be increased by £2,500.00 for a 3 year trial period in support of the

Village Hall. This would be consulted with GB to ensure his agreement.

 Cllr GB was consulted later and confirmed his support to the increase in precept as proposed by SG.  The precept requested would be £7,220.00

261119/06 REPORTS

 None

261119/07 Village Hall

 Discussed under item 05

261119/08 Planning Applications

 None received

261119/10 Correspondence

 None received

261119/11 Action Plan: An updated Action Plan had been circulated. It was resolved that this was adopted.

261119/12 Risk Assessment: An updated Risk Assessment Plan had been circulated. It was resolved that this

 was adopted.

261119/13 Financial Matters

1. Account Balances £5692.39
2. Bank Reconciliation for signature- Deferred
3. Draft Budget 2020-2021 – Discussed under item 05

 **Payments Approved: Inv:22516 -SALC - £21.60**

 **Inv:16 A.Nunn - £175.00**

 **Inv:17 A.Nunn - £30.00**

 **Inv:18 A Nunn - £148.00**

 **Inv: 1 L.Marchington - £20.00**

 **Inv:16837111 – Currys PC World - £228.99**

 **Inv: 16841090 –Currys PC World - £348.99**

 **Inv: 1104945 – West Suffolk Council - £21.34**

 **Inv: 203018857078 – IONOS - £1.00**

 **Inv: 203019161205 – IONOS - £1.00**

 **Inv: 143 – Village Hall - £30.00**

261119/14 Councillors’ Forum

 Cllr Gloria Hicks informed the meeting that she had contacted the Highways Department to check on progress in resolving the ongoing problem of surface water drains flooding in the Village. Unfortunately, they confirmed that the scheme had been delayed by a further year bringing it to 6 years since we have been waiting for the problem to be solved.

261119/15 Items for the next meeting- date to be confirmed.

The meeting closed at 7.45pm

Sandra Dwan

Clerk Herringswell Parish Council