

# HERRINGSWELL Parish Council

Minutes of the Meeting of Herringswell Parish Council  
Held at the Village Hall on Monday 19<sup>th</sup> July at 7pm

**Councillors present:** Cllr. L. Marchington (Chair), Cllr. S. Boyce, Cllr. G. Hicks, Cllr. G. Brown & Cllr. S. Griffiths (arrived 7:21pm).

**Present:** Clerk – Vicky Bright. Cllr. Dawn Dicker - WSC. Cllr. Andy Drummond – SCC.

No Members of the Public were in attendance.

## **Meeting opened at 7pm**

### **Chair's Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)):**

The Chair welcomed everyone.

**Apologies:** None. **Absent:** None.

### **Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:**

Cllr. L. Marchington & Cllr. G. Hicks declared an interest in the Village Hall, as discussed during the County & District Reports, Item 4.

The Clerk has now received updated Register of Interest forms from all Councillors.

### **Minutes of the Annual Meeting held on 18<sup>th</sup> May 2021 - LGA 1972, Schedule 12, para 41(2):**

#### **Resolved 21/07/3.01**

The minutes of the annual PC meeting held on 18<sup>th</sup> May 2021 were adopted as a true statement and signed by the Chair (LM).

### **To Receive County, District and Community reports:**

#### **WSC – Cllr. Dawn Dicker;**

- The Mildenhall Hub is now fully operational.
- A Full Council meeting was held last month, to vote for the Western Way development (Bury Hub).
- Locality Budget is available for applications for this financial year. The Village Hall application was discussed and it was explained that a Business Plan needs to be submitted with the application, before approval will be given, to show how the charity will maintain and use the hall. It was suggested that the item go on the next agenda to discuss suggestions.

#### **SCC – Cllr. Andy Drummond;**

- Pleased to be re-elected, am now on the County Planning Committee.
- Locality Budget is available. The PC confirmed and gave thanks for the help getting the Beehive works done, and advised that a report had now been submitted for flooding at Church Farm Barns.
- Speeding through the village was raised (particularly by the War Memorial in & out of the village). Cllr. Drummond advised he could add the village to the ANPR (Vehicle Recognition cameras) rota.
- The Village Hall application for Locality was discussed, as above.

### **Planning Applications:**

#### **(For Consideration)**

#### **White Horse Lodge Update & Presentation by James Hockney**

White Horse Lodge Stables gave a presentation on their proposed development. (See attached **Appendix 1**). Items considered and discussed;

- Local Plan Allocation of Sites (2024-2039)

- Coalition of Red Lodge/Kennett and Herringswell needs to be considered. Allocation for Red Lodge has already been met and SCLAH gave adverse comments on the site proposed. Herringswell are not due to get any housing as per the Local Plan.
- Hoggin for the footpath, permeable hard-core surfacing not acceptable, it is used regularly and more cars & bikes will use it, the landowner is responsible for maintaining it.
- Traffic Calming; starts 40-50m before the 30mph zone and not up to crossroads. The proposed Toucan crossing will mean flashing lights in the countryside, causing light pollution.
- The number of proposed house is too much, would maybe consider if house numbers could be reduced.

**DC/21/1090/FUL - New timber sawmill with mezzanine and associated facilities (following demolition of existing storage building) LOCATION:**

**Herringswell Sawmills Kennett Road Herringswell IP28 6SS**

It was agreed to request from the LPA, an extension to the deadline for the PC comments and to request further information and clarification on the following points;

- Light pollution (security lights?)
- Sound pollution; softwood timber being moved to other sites, this will allow all to be done on site, will this create more noise and disturbance
- Traffic movements increase?
- Road improvements to be set as condition, improve passing places etc.
- Check no change or alteration of operating hours.

**(For Information)**

**Consultation on Draft Isleham Neighbourhood Plan**

The Clerk advised that Isle ham PC were currently consulting on their Neighbourhood Plan.

**Highways/Footpaths & Trees:**

**Update on the drainage works – Outside The Beehive, The Street**

Works completed and the issue appears resolved.

**Church Farm Barns (Telephone Kiosk) Flooding**

The Clerk has reported the issue of flooding and surface water to Highways Online Ref: 00329145.

**Parish Matters:**

**Discuss Defibrillator Scheme +/- Funding & Public Consultation**

The Clerk presented a quotation from Community Heartbeat Trust for two defibrillators, at a cost of £1,754 each unit. The Clerk confirmed that the Locality Grant application was currently on hold. Questions were asked regarding who maintains the units and who would do the weekly checks etc. The Village needs to be consulted for their opinion before committing to the project and Locality Grant. It was suggested a leaflet drop be carried out to canvass the village, with a notice on the notice board and website.

**Update on New Notice Boards Installation**

The boards have been ordered and an estimated delivery of 9<sup>th</sup> August has been mentioned. The Clerk is to arrange delivery to Cllr. Brown's address.

**Bottle Bank (Flooding Issue) Works Update**

The works have now been carried out and completed by Shane. Thanks were given to Cllr. Drummond for his help with a locality grant.

**Correspondence:**

None received.

## **Finance & Policies**

### **Parish Council Bank Reconciliation from list of payments/receipts**

The Payments and receipts were scrutinised and approved. The account balance was confirmed as £13,525.54 as of 15<sup>th</sup> July 2021.

#### **Resolved 21/07/9.01.**

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chair of the meeting (LM).

### **Payment Schedule for signing and approval for payment of outstanding invoices**

#### **Resolved 21/07/9.02**

It was agreed to pay the outstanding invoice of £816.00 to S. Haley Groundworks, for the works to the Bottle Bank base.

### **VAT Reclaim Report Update**

The Clerk confirmed that the VAT reclaim of £96.32 had been approved by HMRC and the Pc had now been issued a Unique Reference Number for future reclaims.

### **Budget 2021/22 to be reviewed and adopted**

#### **Resolved 21/07/9.03**

The updated Budget for 2021/22 was scrutinised, adopted and signed by the Chair (LM).

### **Councillor's Reports & Items for next Agenda**

None.

### **Next Meeting to be held on Monday 27<sup>th</sup> September 2021 at 7pm, in the Village Hall.**

It was agreed in future to hold the Parish Council meetings on the third Monday Bi-Monthly at 7pm.

Meeting closed at 8:13pm

**Signed:**

**Chair, Herringswell PC**

**Date:**

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Council Office: 3 Scott Avenue, Mildenhall, Bury St Edmunds, Suffolk IP28 7LT – Tel: 07712 232920

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email: [clerk@herringswellpc.co.uk](mailto:clerk@herringswellpc.co.uk) website: [herringswell.onesuffolk.net](http://herringswell.onesuffolk.net)

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